

Claimant Self Service

The web address to file a claim via the Internet is as follows:

www.in.gov/dwd and click on the Uplink CSS link

When you file, please keep in mind:

- You must click on the **New User?** button the first time you use Uplink, but if you wish you may use the same username and password as you have in CS3.
- Using the TAB key or arrows on your keyboard will help you move from field to field.
- The BACKSPACE key and/or DELETE key will erase information if you make a typing error.

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|-----|------|-------|-----|---------|----|-----------|--|--|-----|-----|-----|-----|-----|-----|-----|----|--|--|---|---|---|---|----|---|---|---|---|---|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| <p>Date of Birth *</p> <p>Any field with an asterisk to the right of it requires entry of that field.</p> <p>Trying to continue without completing the field will highlight the field and tell you what is required.</p> <div data-bbox="212 1171 571 1425"> <p>Username is required.</p> <p>Please Login</p> <p>Fields marked with an asterisk * are required.</p> <p>User Name * <input type="text"/></p> <p>Password * <input type="password"/></p> </div> | <p>Fax Number <input type="text"/> (xxx-xxx-xxxx)</p> <p>Email Address <input type="text"/> (xxx@yyy.zzz)</p> <p>If there are formatting requirements for a field, they will appear in parenthesis to the right of the field.</p> <p>Anytime you see a link like this,</p> <p><u>Additional Information Needed</u></p> <p>more information is needed. You must click on the link to answer the additional questions.</p> | <p>06/18/1960</p> <p>Date fields include an icon that you may use to select a date from a calendar.</p> <div data-bbox="1133 928 1380 1144"> <table border="1"> <tr> <td>Jun</td> <td>1960</td> <td>Close</td> </tr> <tr> <td><<</td> <td>Current</td> <td>>></td> </tr> <tr> <td colspan="3">June 1960</td> </tr> <tr> <td>Sun</td> <td>Mon</td> <td>Tue</td> <td>Wed</td> <td>Thu</td> <td>Fri</td> <td>Sat</td> </tr> <tr> <td>23</td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> </tr> <tr> <td>24</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td>25</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> </tr> <tr> <td>26</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> </tr> <tr> <td>27</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>25</td> </tr> </table> </div> <p>By using the < (left) or > (right) arrows, you may move month to month, or you may use the drop-down arrows to:</p> <ul style="list-style-type: none"> Choose the month Choose the year <p>Then click on the date in the calendar.</p> | Jun | 1960 | Close | << | Current | >> | June 1960 | | | Sun | Mon | Tue | Wed | Thu | Fri | Sat | 23 | | | 1 | 2 | 3 | 4 | 24 | 5 | 6 | 7 | 8 | 9 | 10 | 25 | 12 | 13 | 14 | 15 | 16 | 17 | 26 | 19 | 20 | 21 | 22 | 23 | 24 | 27 | 26 | 27 | 28 | 29 | 30 | 25 |
| Jun | 1960 | Close | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| << | Current | >> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| June 1960 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sun | Mon | Tue | Wed | Thu | Fri | Sat | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23 | | | 1 | 2 | 3 | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24 | 5 | 6 | 7 | 8 | 9 | 10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25 | 12 | 13 | 14 | 15 | 16 | 17 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26 | 19 | 20 | 21 | 22 | 23 | 24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27 | 26 | 27 | 28 | 29 | 30 | 25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Clicking on a hyperlink will give you a popup box explaining what is needed.</p> <p>(IMPORTANT: You must turn off all popup blockers on your computer for this to work.)</p> <div data-bbox="930 1591 1198 1665"> <p>Create a Username *</p> </div> <div data-bbox="865 1686 1339 1822"> <p>Username</p> <p>Enter a username which you will use every time you log in to the unemployment system. Your user name should be between 6 and 15 characters</p> </div> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

You may use the same web address above to file your weekly claim voucher or to return to your Claimant Homepage anytime after filing your claim to view more helpful information about your claim.